

No.F.1/12/2011-IR
Government of India
Ministry of Personnel, PG & Pensions
Department of Personnel & Training

North Block,
New Delhi, dated 30th June, 2011.

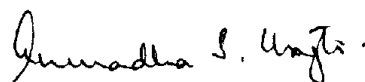
Subject : Training of CPIOs of Department of Personnel & Training.

It has been decided to hold a one day training programme for all the CPIOs of Department of Personnel & Training on 6th July, 2011 at Civil Services Officers' Institute (CSOI), Kasturba Gandhi Marg, New Delhi. Training programme will start at 10.00 A.M. till 5.30 P.M.

2. All the CPIOs are requested to forward any specific query on RTI relating to their day-to-day work, which they would require the trainers to answer, at the following e-mail address positively by 12 noon of Monday, the 4th July, 2011

- (1) Shri K.S. Kumar, Joint Director, ISTM
Email Id. kskumar53@hotmail.com
- (2) Shri M.S. Kasana, Expert-HR, CCI, New Delhi.
Email Id. mahabir.kasana@gmail.com
or mahabir.kasana@rediffmail.com

endorsement may be made to Shri R.K. Girdhar, Under Secretary (IR) at e-mail usrti-dopt@nic.in .



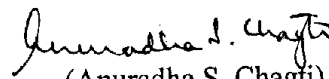
(Anuradha S. Chagti)
Deputy Secretary to the Govt. of India
Tele : 23093074

To

All the CPIOs as per list attached.

Copy to :

- (1) Shri K.S. Kumar, Joint Director, ISTM, Old JNU Campus, New Delhi.
- (2) Shri M.S. Kasana, Expert-HR, CCI, New Delhi.



(Anuradha S. Chagti)
Deputy Secretary to the Govt. of India
Tele : 23093074

DEPARTMENT OF PERSONNEL AND TRAINING

List of CPIOs and their Appellate Authorities

S. No	CPIO Name, Designation and Address	Subject	Phone Fax Email	Appellate Authority Name
1	Amarjit Singh(AVD-II) Under Secretary (AVD-II) Department of Personnel and Training North Block, New Delhi	All administrative and financial matters relating to CBI. All Vigilance/ Disciplinary matters pertaining to Group A officials in CBI.	23092379	Shri Ashok K K Meena Director(V-II) D/o.Personnel & Training,North Block,New Delhi 011-23094398 dsv2-dopt@nic.in
2	Amarjit Singh(AVD-IV) Under Secretary (AVD-IV) D/o.Personnel & Training North Block New Delhi	All matters relating to allegations/complaints/enquiries against Chief Ministers and Ministers of State Governments; Setting up of Commissions of Inquires relating to corruption charges; Sanction for prosecution of Chief Ministers and Ministers; Central Lokpal Legislation; Legislation relating to CVC.	011-23093846 usavd4@nic.in	Shri V.M.Rathnam Deputy Secretary (V-III) D/o.Personnel & Training,North Block,New Delhi dsv3-dopt@nic.in
3	Anita Alexander Under Secretary (Trg.) D/o.Personnel & Training Training Division, Old JNU Campus New Delhi	(i) All matters relating to Training projects Funded by DFID, UNDP;(ii) Special centralized training programme/related projects, EROPA;(iii) Budget of Training Division.(iv) Matters relating to Trainers Development Programme and faculty development scheme.	011-26165682	Shri K.K.Chugh (vice Shri Vineet Pandey) Director (Trg) D/o.Personnel & Training,Old JNU Campus,New Delhi 011-26107960
4	Ashok Kumar Deputy Secretary(Estt.) D/o.Personnel &	All cases pertaining to promotion of Central Services except Railway and services under control of	23040340 usestd@nic.in	Shri Prakash Nevatia Director(Estt.D/B)

Training
North Block
New Delhi

Department of Atomic
Energy; Ad-hoc appointment;
and ACP Scheme. Age
relaxation; Compassionate
appointments; Appointment
of meritorious sport persons;
Seniority of Central Services
except Railway and services
under control of Department
of Atomic Energy; Policy
relating to optimization of
direct recruitment to civilian
posts; Data collection from
various Ministries/
Departments of Screening
Committee meetings.

3A/I, North Block,,

5	Avinash Chandra Under Secretary(SM- III) R.No.201, North Block, New Delhi	Appointments to the posts of Joints Secretary level made through the Central Staffing Scheme; Regularization of overstay/Extension/ premature reversion of officers from inter-cadre deputation; Holding of Civil Services Board's Meetings and preparation of agenda thereof. Empanelment of IAS / Indian Forest Service and Central Services for holding Joint Secretary / equivalent posts at the Center.	011-23094575 useofas@nic.in	Shri Rajeev Kumar Mittal Deputy Secretary (SM) D/o.Personnel & Training,North Block,New Delhi 23092187 dirsm@nic.in
6	B.Bandopadhyay(Estt .A-IV) Under Secretary(Estt.A-IV) R.No.202, North Block	All matters relating to Age of retirement; Voluntary/premature retirement; provisions of the Liberalised Pension Rules; Medical Examination Rules, Alteration of Date of Birth of Government Servants, LTC, Transfer policy.		Shri P.Prabhakaran Director(Estt) D/o.Personnel & Training,North Block,New Delhi 011-23093176 dse@nic.in
7	B.Bandopadhyay(Estt .C) Under Secretary(Estt.A) in r/o Estt.(C)	All matters relating to domicile or residential qualifications for employment under Government, Probation of	23040341	Shri P.Prabhakaran Director(Estt) D/o.Personnel & Training,North Block,New Delhi

R.No.202, North Block	Government servants; CCS(TS)Rules, 1965; forwarding of applications for higher posts; Technical Resignation; Confirmation/Lien in civil posts; Regularization of service of casual workers; Status of women; Bond obligation; absorption cases.		011-23093176 dse@nic.in
8 B.Bandopadhyay(JC A) Under Secretary(Estt.A) in r/o JCA Room NO. 202, North Block New Delhi	Matters relating to Uniforms,Recognition of Associations/Unions, JCM and National Council, working hours for the Central Government Offices; Holidays for Central Government employees.	23040341 usesta1@nic.in	Shri Dinesh Kapila Director(JCA) D/o.Personnel & Training,North Block,New Delhi 011-23092589 dirjca@nic.in
9 C.B.Zoya (Allowance) Under Secretary (Allowance) D/o.Personnel & Training North Block New Delhi	Matters related to all kinds of leave under CCS(Leave) Rules, 1972 applicable to non-industrial Govt. servants except Casual Leave & Special Leave, Contract appointment, Service record & Service books; Leave matters relating to Industrial Employees, Leave matters relating to Constitutional Statutory appointments except Chairman and Members of UPSC, High/Supreme Court Judges, Contract appointees , Members of Committees and Commissions, Facilities for Central Government employees posted in Kashmir valley; Matters related to appointment of consultants, Honorarium, Compulsory waiting, Overtime Allowance, Special Allowance to Parliament Assistants, Weightage Allowance, Fee under SR-12,	011-23092298 usallow-dopt@nic.in	Ms.Vibha Govil Mishra DS (P&A) D/o.Personnel & Training,North Block,New Delhi 23092483 pads@nic.in

Honorarium, Joining Time
 Ruels/Joining Time Pay, Risk
 Allowance/Nursing
 Allowance HPCA etc.,
 Children Eduation
 Allowance, Special
 Allowance for Child Care to
 Women with Disabilities,
 "Creation and maintenance of
 e-Service Book and other
 Service Records of the
 Government of India
 Employees" Plan Scheme.

<p>10 Deepak Israni Under Secretary (ACC) D/o.Personnel & Training North Block New Delhi</p>	<p>All Board level appointments in PSUs, Railway/ Banks and Financial Institutions (Banks and Insurance Companies) under the control of Government of India; Appointment of Central Election Observers. All matters relating to maintenance and custody of ACRs of IAS/CSS officers of Joint Secretary Grade and processing of representations/memorials of these officers against adverse remarks.</p>	<p>011-23093671 usacc@nic.in</p>	<p>Chetan Prakash Jain Director(ACC) R.No.169-A, North Block, DOP&T,, 23092272 diracc@nic.in</p>
<p>11 G. Srinivasan Under Secretary(FA- UN&F) D/o.Personnel & Training Noth Block New Delhi</p>	<p>All matters pertaining to the appointments/postings/deputation of officers belonging to IAS/Central Group 'A' Services at the level of Deputy Secretary/Director under Central Staffing Scheme. Appointment of officers against non-Secretariat posts below the level of Joint Secretary, appointment of officers of organized Services against the posts located in India Missions abroad; appointment of Chief Security Officers in PSUs</p>	<p>011-23092110 useofaun@nic.in</p>	<p>Ms. Amarpreet Duggal Deputy Secretary(MM) D/o.Personnel & Training,North Block,New Delhi 011-23092842 dir.mm@nic.in</p>

upto the level of DIG. Cases relating to IAS/ CSS/ IFS /IPS/ IA&AS and other Group 'A' Service Officers for taking up foreign assignment
 Training/consultancy assignments with various UN and other International Organisations; holding meetings of the Central Establishment Board; Parliamentary work on foreign assignment matters; filling up the post of Secretary General Colombo Plan and ARR, UNDP, New Delhi and other such posts; Grant of NOC to Secretary level officers who have applied against open advertisements.

12	G.C.Rout(CS-I Trg) Under Secretary (CS-I Trg) D/o.Personnel & Training Lok Nayak Bhawan New Delhi	Repository of ACRs of CSS officers and matters relating to training of CSS Officers	24629412 ustrgr-dopt@nic.in	Ms.Monica Bhatia Director(CS-I) D/o.Personnel & Training,Lok Nayak Bhavan,New Delhi 011-24622365 dses1-dopt@nic.in
13	G.C.Rout(CS-I) Under Secretary (CS-I) D/o.Personnel & Training Lok Nayak Bhawan New Delhi	All matters relating to Deputy Secretaries/Directors of CSS and matters relating to training of CSS officers	011-24629413 uscs1aso-dopt@nic.in	Ms.Monica Bhatia Director(CS-I) D/o.Personnel & Training,Lok Nayak Bhavan,New Delhi 011-24622365 dses1-dopt@nic.in
14	G.C.Rout(CS-IV) Under Secretary (CRD) & CS(IV) D/o.Personnel & Training Lok Nayak Bhawan New Delhi	All matters relating to Recognition of Union/Associations of CSS/CSSS/CSCS. Matters related to cadre Review of CCS/ Cadres; Periodical review of regularly	24622461 uscrd-dopt@nic.in	Ms. Mona Singh Director(AT) - in r/o CRD & CS.IV Room NO. 280A, North Block,, 23094906

constituted Group 'A' CCS;
Policy and general orders
regarding, non-functional
selection grade.

15	Girish Chandra Under Secretary Department of Personnel & Training Training Division, Old JNU Campus New Delhi-1	All matters concerned with ISTM and references related to Training Policy besides his existing work relating to Intensive Training Programme - Training for all	26166866	Shri P.S.Sareen Deputy Secretary Department of Personnel & Training, Training Division, Old JNU Campus, Block No.4, New Delhi 26107956 pssareen@nic.in
16	Jayanti Sriram Under Secretary (Budget) D/o. Personnel & Training North Block New Delhi	All matters relating to Budget and Cash Sections, Demands for Grants on the DDG/Audit Paras/Work relating to Parliamentary Standing Committee, Cash and Budget. Preparation of BE/RE, Re-appropriation of funds among different attached/subordinate offices of Deptt.(Plan/Non-Plan), Payment of GPF Advance/Withdrawals, Payment of children Education Allowance, Settlement of Audit objections, CCAG/Statutory/Internal Audit Paras, Allocation of funds under "loans and Advance", Preparation of Pay Bills of all categories of employees (A/B/C/D), Income tax calculation of all employees in the tax bracket, Reconciliation settlement of Accounts with PAO, Payment of contingencies, Processing of approval of incurring expenditure under "Professional Services" Head of DoPT, Settlement of	usbudget-dopt@nic.in	Shri M.C.Luther Director (Admn) D/o. Personnel & Training, North Block, New Delhi 011-23092338 diradmin@nic.in

TA/Transfer/TA/LTC Claims
(domestic and foreign tour).

17	Jerome Minz Under Secretary (CS-II) D/o.Personnel & Training Lok Nayak Bhawan New Delhi	All matters pertaining to UDC/Clerical grade/Personal Staff of Ministers. Matters relating to gradewise cadre strength of Group 'A' CCS; follow up action on stagnation with the concerned cadre/services.	011-24623107 uscs2-dopt@nic.in	Shri Rajiv Manjhi DS(CS.II) Department of Personnel & Training, Lok Nayak, Bhavan, New Delhi,
18	K. Suresh Kumar Under Secretary (CS-I) D/o.Personnel & Training Lok Nayak Bhawan New Delhi	All matters relating to Assistant Grade/SO Grade of CSS Rotational transfers of Under Secretaries and all other miscellaneous matters and Repository of ACRs of CSS officers	011-24642705 uscs1-dopt@nic.in	Ms.Monica Bhatia Director(CS-I) D/o.Personnel & Training,Lok Nayak Bhavan,New Delhi 011-24622365 dscs1-dopt@nic.in
19	Kabindra Joshi Under Secretary (AVD-I) D/o.Personnel & Training North Block New Delhi	All matters relating to disciplinary / complaint cases against IAS; Vigilance Clearance and Court cases relating to these subjects; complaints received from PMO/ Cabinet Secretariat; ADB project on Revision of Conduct Rules; Privilege Notice/ replies relating to IAS officers; CVC reference / reports and monitoring.	011-23094799 usavd1-3@nic.in	Shri V..M.Rathnam Deputy Secretary(Vigilance-III) D/o.Personnel & Training,North Block,New Delhi dsv3-dopt@nic.in
20	Kanwar Singh Deputy Director (OL) D/o.Personnel & Training North Block New Delhi	All Matters pertaining to promotion of Official Language in DOPT.	011-23092561 ddol@nic.in	Shri M.C.Luther Director (Admn) D/o.Personnel & Training,North Block,New Delhi 011-23092338 diradmin@nic.in
21	Kiran Vasudeva Under Secretary(CS-II) Lok Nayak Bhawan, Khan Market New Delhi	All matters relating to CSSS.	011-24654020 uscs2@nic.in	Shri Rajiv Manjhi DS(CS.II) Department of Personnel & Training, Lok Nayak, Bhavan, New Delhi,

22 Link Officer- US(Estt.B) Under Secretary (Estt. - B) (Desk-I) D/o.Personnel & Training North Block New Delhi	All matters pertaining to verification of character and antecedents; Strike by the Government Servants; Subversive activities of Government Servants, Debar of candidates by UPSC/SSC; Minorities in Government Service; issue of certificate of eligibility for Union Service & posts to subject of Nepal, Tibet migrants from Pakistan etc; All policy matters relating to PESB. All matters relating to Staff Selection Commission. All matters relating to Resignation; Commercial employment after retirement; Employment under Government outside India; instructions on preparation and maintenance of Confidential Reports for Central Civil Services.	011-23092564	Shri Prakash Nevatia Director(Estt.D/B) 3A/I, North Block,,
23 M.P. Rama Rao Under Secretary (Trg) D/o.Personnel & Training Old JNU Campus Mew Delhi	(i) All matters relating to Mid Career Training. (ii) All matters relating to Long Term Domestic Training Programme conducted at IIM, Bangalore, IIM Ahmedabad, TERI School of Advance Studies, New Delhi and Management Development Institute, Gurgaon.	011-26194167 us4trg-dopt@nic.in	Shri Sanjiv Shankar Director (Trg-II) D/o.Personnel & Training,Old JNU Campus,New Delhi sanjiv.shankar@nic.in
24 M.S. Sharma Under Secretary (SR) D/o.Personnel & Training Lok Nayak Bhawan New Delhi	All matters relating to allocation of service personnel (other than those belonging to the All India Service) of the Madhya Pradesh affected by States Reorganisation to the successor States of Chhattisgarh and other issues connected therewith and	011-24651898 ussr-dopt@nic.in	Shri K.P.K.Nambissan DS(SR) D/o.Personnel & Training,Lok Nayak Bhavan,New Delhi 011-24623711 dssrs-dopt@nic.in

Madhya Pradesh State
Advisory Committees. All
matters relating to allocation
of Service personnel (other
than those in All India
Service) of the Bihar states
affected by States
Reorganisation to the
successor States of Jharkhand
and other issues connected
therewith and Bihar State
Advisory Committees.

25	Mohd. Moniruzzaman Under Secretary (SM-II) D/o.Personnel & Training North Block New Delhi	All matters pertaining to the appointment to posts of the level of Joint Secretary and above in Statutory Commissions / Tribunals, Financial Institutions (excluding Banks and Insurance Companies), Autonomous Institutes under the control of Government of India.	011-23093913 moniruzzaman.dopt@nic.in	Chetan Prakash Jain Director(ACC) R.No.169-A, North Block, DOP&T,, 23092272 diracc@nic.in
26	N.K. Wadhwa Under Secretary (Trg) D/o.Personnel & Training Old JNU Campus New Delhi	All domestic funded foreign training programmes, MOUs/ Multilateral/Bilateral Agreements.	011-26165682 us1trg-dopt@nic.in	Shri Sanjiv Shankar Director (Trg-II) D/o.Personnel & Training,Old JNU Campus,New Delhi sanjiv.shankar@nic.in
27	Narendra Gautam Under Secretary (AIS-I) (Seniority- Desk) D/o.Personnel & Training North Block New Delhi	Matters relating to Civil Service Examination Rules; Allocation of successful candidates of Civil Service Examination; maintenance of dossiers of IAS/IPS officers; IAS/IPS/IFS (Recruitment Rules) 1954 and appointment by Competitive Examination Rules, 1955; Policy regarding inter-cadre deputation/ inter- cadre transfer of IAS Officers; Policy regarding	011-23093063 uss2@nic.in	Shri R.K.Gupta Director (AIS) D/o.Personnel & Training,North Block,New Delhi 011-23092765 dirais@nic.in

Medical Examination.
Matters relating to creation of new All India Service;
Fixation of year of allotment of IAS officers promoted /appointed from State Civil Services/ non- State Civil Services and administration of Statutory Rules.

28 Navneet Mishra Under Secretary (AIS-III) D/o.Personnel & Training North Block New Delhi	All matters relating to IAS/IPS (Probationers) Rules; Regulations of various Rules of AIS; Printing/Publication of IAS Civil List /AIS Manual; IFS (Probation) Rules, Regulations of IPS (Uniform) Rules. All matters relating to IAS /IPS/IFS (Cadre) Rules; (Fixation of Cadre Strength) Regulation; Joint Cadre Rules. Payment of Saving /Insurance amount to IAS (Group Insurance) Rules, 1981; matters under AIS (DCRB) Rules; AIS (Commutation of Pension) Regulation and other rules; amendments to the said rules. All matters relating to Pay Rules of IAS, IPS & IFS officers; AIS(LTC) Rules; Indian Police Service (Special Allowance) Rules, 1997; Pay Fixation of AIS officers; Standard terms of deputation for AIS officers for deputation to PSUs/on Foreign Service etc.	011-23092285 uss3-dopt@nic.in	Smt. Deepti Umashankar Director (Services) D/o.Personnel & Training,North Block,New Delhi 011-23093591
29 P.K. Ravi Under Secretary (AVD-I) D/o.Personnel & Training North Block New Delhi	All matters pertaining to the disciplinary cases against CSS /CSSS officers and policy relating thereto; Vigilance clearance of CSS officers; proposals for sanction for prosecution of	011-23094799 usavd1-2@nic.in	Shri V..M.Rathnam Deputy Secretary(Vigilance-III) D/o.Personnel & Training,North Block,New Delhi

		CSS officers; U.N. Convention against corruption; Anti-corruption initiative of ADB/OECD; Privilege Notices /replies regarding CSS officers.		dsv3-dopt@nic.in
30	P.K.Patnaik Under Secretary (Trg) D/o.Personnel & Training Old JNU Campus New Delhi	(i) All administrative matters pertaining to LBSNNA, Mussoorie and general admn. of Training Division; and (ii) Support to State Training Activities (iii) All matters relating to accommodation in Old JNU Campus.	011-26168761 us5trg-dopt@nic.in	Shri Shailendra Kumar Deputy Secretary (Academy) D/o.Personnel & Training, Old JNU Campus, New Delhi 011-26165058 shailendra.k@nic.in
31	P.K.Subnani Joint Director D/o.Personnel & Training Old JNU Campus New Delhi	All matters relating to Training Projects funded by UNDP/APPPA programme at IIPA, hardware and software support to State ATIs, all matters relating to IIPA.	011-26166856 srotrg-dopt@nic.in	Shri K.K.Chugh (vice Shri Vineet Pandey) Director (Trg) D/o.Personnel & Training, Old JNU Campus, New Delhi 011-26107960
32	Pratima Tyagi Deputy Secretary (Wel) D/o.Personnel & Training Lok Nayak Bhawan New Delhi	All policy matters related to welfare activities for Central Government employees; administrative & financial matters relating to Grih Kalyan Kendra and Kendriya Bhandar.	011-24624722 dswelfare-dopt@nic.in	Shri Suresh Pal Director & CWO D/o.Personnel & Training, Lok Nayak Bhawan, New Delhi -3 011-24625562 sureshpal@nic.in
33	Priya Mahadevan Under Secretary (Admn) D/o.Personnel & Training North Block New Delhi	All personnel and Estt. matters related to Gazetted employees of DOPT; Public grievances. All personnel and Estt. matters related to non-gazetted employees of DOPT; Cadre Management of CSS personnel posted under DOPT Cadre and vigilance matters of DOPT.	011-23092982 usa@nic.in	Shri M.C.Luther Director (Admn) D/o.Personnel & Training, North Block, New Delhi 011-23092338 diradmin@nic.in
34	R. Gayathri	All matters relating to	011-23094254	Smt. Smita

	Under Secretary (RR) D/o.Personnel & Training North Block New Delhi	framing/amendment/ relaxation of Recruitment Rules, Service Rules in respect of Ministries from J to Z. Cases relating to SSB, BSF, CRPF, CISF, IB & ITBP under MHA. Policy Matters relating to FCS, Non- Functional upgradation and deputation.	usrr@nic.in	Kumar... Director(Estt.1) D/o.Personnel & Training,North Block,New Delhi 011-23092479 dire1-dopt@nic.in
35	R.K.Girdhar Under Secretary (RTI) D/o.Personnel & Training North Block New Delhi	All policy matters relating to RTI Act/amendment, framing of rules under RTI Act, and matters relating to CIC.	011-23092759 usrti-dopt@nic.in	Ms. Anuradha S. Chagti Deputy Secretary (RTI) D/o.Personnel & Training,North Block,New Delhi 011-23094504 osdrti-dopt@nic.in
36	Rahul Cashyap Under Secretary (PESB) D/o.Personnel & Training CGO Complex, Lodhi Road New Delhi	All matters pertaining to the functioning of the office of PESB.	011-24361632 uspesb-dopt@nic.in	Shri Vedantam Giri Director(PESB) D/o.Personnel & Training,CGO Complex, Lodhi Road,New Delhi 011-24362936 dspesb- dopt@nic.in
37	Rajiv Jain Under Secretary (AVD-II) D/o.Personnel & Training North Block New Delhi	All administrative and financial matters relating to CBI. All Vigilance/disciplinary matters pertaining to Group B and D officials in CBI.	011-23092285 usv2@nic.in	Shri Ashok K K Meena Director(V-II) D/o.Personnel & Training,North Block,New Delhi 011-23094398 dsv2-dopt@nic.in
38	Rajiv Ranjan Singh Under Secretary(RR- II) Room No. 268-B, North Block New Delhi	All matters relating to framing/amendment/relaxatio n of RRs, Service Rules in respect of Ministries from D to I, except cadres of Home specified for US(RR-I). Policy matters relating to RRs, Search cum Selection Committee procedure.		Smt. Smita Kumar... Director(Estt.1) D/o.Personnel & Training,North Block,New Delhi 011-23092479 dire1-dopt@nic.in

39	Rajneesh Mohan Under Secretary (AT) R.No.278, D/o.Personnel & Training North Block New Delhi	All administrative and financial matters relating to Central Administrative Tribunal, Administrative Tribunal Act, 1985 including interpretation of the Act, framing of rules/clarification, Appointment of Chairman and Member and other Group A posts in CAT, Setting up of additional Benches of CAT, Setting up of States Administrative Tribunals, Joint Administrative Tribunals and appointment of Chairman and Members.	011-23094142 usat1@nic.in	Ms. Mona Singh Director(AT) - in r/o CRD & CS.IV Room NO. 280A, North Block,, 23094906
40	Rakesh Moza(Pay) Under Secretary (Estt.B) D/o.Personnel & Training North Block New Delhi	All matters related to fixation of pay/ Stepping up of pay/ Stagnation Increments/ Increments/ FRs on pay matters. Deputation/ Pay fixation on re-employment after retirement/superannuation combination of appointments/ Pay revision on the basis of recommendation of pay commissions/Proforma Promotion under NBR.	011-23093174 usestb1t@nic.in	Sh.Mukesh Chaturvedi Deputy Secretary (Pay) 209-B D/o.Personnel & Training,North Block,New Delhi 23092285 dspay@nic.in
41	Rakesh Moza(UPSC) Under Secretary [Estt.B (Desk-II)] D/o.Personnel & Training North Block New Delhi	All matters relating to Union Public Service Commission All matters relating to Special Casual Leave; Proposal for grant of Ex-Officio Status, Petition instructions; Honorary appointments.	011-23093175 usestb1@nic.in	Shri C. A. Subramanian Director (E) D/o.Personnel & Training,North Block,New Delhi 011-23092338 dire2@nic.in
42	S.C.Sharu Under Secretary (Coord) D/o.Personnel & Training North Block New Delhi	All matters relating to house keeping, supply of machinery & equipments, liveries used in DOPT. Estt matters of Group 'C' (Technical) and Group 'D' employees/canteen	011-23094579	Shri M.C.Luther Director (Admn) D/o.Personnel & Training,North Block,New Delhi 011-23092338 diradmin@nic.in

employees/medical reimbursement/allotment of accommodation for employees of DOPT. All parliamentary matters; personnel matters of Staff Car Drivers & Despatch Riders; Annual Report. Delhi Official Directory, Union War Book, Induction Material, channel of submission.

43	S.G.Mulchandaney Under Secretary (AVD-I) D/o.Personnel & Training North Block New Delhi	All matters pertaining to the disciplinary cases of AIS officers and policy relating thereto; Proposals of CBI / State Govt. for prosecution of IAS officers under Prevention of Corruption Act; Processing of cases consequent upon conviction by the Court of Law etc; Examination / Processing of Appeals / Memorials of IAS officers against penalties.	011-23094799 usavd1-dopt@nic.in	Shri V..M.Rathnam Deputy Secretary(Vigilance-III) D/o.Personnel & Training,North Block,New Delhi dsv3-dopt@nic.in
44	S.S. Shukla Under Secretary(AIS-II) (Promotion Desk) D/o.Personnel & Training North Block New Delhi	Matters relating to promotion of State Civil Service/Non-State Civil Service Officers to IAS; Administration of various Statutory Regulations etc.	011-23092695 uss1@nic.in	Shri R.K.Gupta Director (AIS) D/o.Personnel & Training,North Block,New Delhi 011-23092765 dirais@nic.in
45	Sarangdhar Nayak Under Secretary (SR) D/o.Personnel & Training Nok Nayak Bhawan New Delhi	All matters relating to allocation of Service personnel (other than those belonging to the All India Service) of the Uttar Pradesh affected by States Reorganisation to the successor States of Uttarkhand and other issues connected therewith and Uttar Pradesh State Advisory Committees.	011-24626024 ussr2-dopt@nic.in	Shri K.P.K.Nambissan DS(SR) D/o.Personnel & Training,Lok Nayak Bhavan,New Delhi 011-24623711 dssrs-dopt@nic.in
46	Sharad Kumar	All matters relating to	011-23092110	Shri K.G. Verma

	Srivastava Under Secretary (Estt. Res) D/o.Personnel & Training North Block New Delhi	Reservation Policy for SCs /STs/ OBCs. All matters relating to Reservation for persons with disabilities, ex-servicemen, women, special recruitment drives	us-res-dopt@nic.in	Director (Res) D/o.Personnel & Training, North Block, New Delhi 011-23092797 dirrti-dopt@nic.in
47	Teja Singh Under Secretary (AVD-III) D/o.Personnel & Training North Block New Delhi	All administrative and financial matters relating to CVC; monitoring of Action Plan on Anti-Corruption measures policy; Complaint cases relating to Central /States/UT and PSUs employees; Appointment of CVOs in Ministries and PSUs below the rank of Joint Secretary.	011-23093846 usv3@nic.in	Shri V.M.Rathnam Deputy Secretary (V-III) D/o.Personnel & Training, North Block, New Delhi dsv3-dopt@nic.in
48	U.S.Chattopadhyay US (Estt-A) D/o.Personnel & Training North Block New Delhi	All matters relating to service conditions (except financial) of Central Services i.e. CCS(CCA) Rules and CCS (Conduct) Rules; Oath of Allegiance to the Constitution; Change of Name of Government Servants; Policy relating to issue of Gazette Notification; Classification of posts and grant of gazetted status; principles regarding sealed cover procedures; Efficiency Bar.	011-23040264 usesta2@nic.in	Shri P.Prabhakaran Director(Estt) D/o.Personnel & Training, North Block, New Delhi 011-23093176 dse@nic.in
49	V.K.Tiwari Secretary (CSSCB) D/o.Personnel & Training Lok Nayak Bhawan New Delhi	All policy matters relating to setting up of Departmental Canteens in Ministries/ Departments; framing of guidelines; service matters relating to the employees of Canteens. Matters relating to All India Civil Services Tournaments; Financial assistance to State Govts/Utis; Inter-Ministry Tournaments in Delhi; Procurement of	011-24646961 vk.tiwari.dopt@nic.in	Shri Suresh Pal Director & CWO D/o.Personnel & Training, Lok Nayak Bhawan, New Delhi -3 011-24625562 sureshpal@nic.in

sports equipments and prizes.

50	V.Srinivasaragavan Under Secretary(CS-I) Hall No.1, Cabin E Lok Nayak Bhavan	Work relating to CS.I(U) and CS.I(ER/PR)	24629412	Ms.Monica Bhatia Director(CS-I) D/o.Personnel & Training,Lok Nayak Bhavan,New Delhi 011-24622365 dscs1-dopt@nic.in
51	Vidyadhar Jha Under Secretary(CS-I) R.No.213, Lok Nayak Bhawan, Khan Market New Delhi	Work relating to CS.I(CR) and CS.I(Trg).Preparation and maintenance of APARs of all CSS officers from Grade-I and above, Nomination of CSS officers for mandatory training programmes under Cadre Training Plan.	011-24624046 docs1-dopt@nic.in	Ms.Monica Bhatia Director(CS-I) D/o.Personnel & Training,Lok Nayak Bhavan,New Delhi 011-24622365 dscs1-dopt@nic.in
52	Virender Singh Under Secretary (Estt-D) D/o.Personnel & Training North Block New Delhi	Age relaxation; Compassionate appointments; Appointment of meritorious sport persons; Seniority of Central Services except Railway and services under control of Department of Atomic Energy; Policy relating to optimization of direct recruitment to civilian posts; Data collection from various Ministries/ Departments of Screening Committee meetings.	011-23094575 us2estd@nic.in	Shri Prakash Nevatia Director(Estt.D/B) 3A/I, North Block,,