

No.10/8/2017-EO(SM-I)
Government of India
Secretariat of the
Appointment Committee of the Cabinet
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi, the 31st January, 2018

To

1. The Chief Secretaries, All the State Governments.
2. The Secretaries, All the Ministries/Departments of the Government of India

Subject:- Filling up the post of **Deputy Chairman (Joint Secretary level), Tea Board, Kolkata** under the **Department of Commerce** – reg.

Sir/Madam,

It is proposed to fill up the post of **Deputy Chairman (Joint Secretary level), Tea Board, Kolkata** under the **Department of Commerce** with pay at Level 14 (Rs.1,44,200-2,18,200/-) of the Pay Matrix for a tenure of 5 years (maximum) on deputation basis. Those Officers who have already applied against earlier circular of even number dated 24.09.2017 whose applications are complete in all respects need not apply again as their applications would be considered alongwith the ones received in response to the instant circular.

2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme, may be recommended to this office along with cadre clearance, vigilance clearance, detailed bio-data, viz. name, date of birth, service, batch, contact telephone number, email address, educational qualifications, complete experience / posting details etc. CR dossiers / certified ACRs for the last five years and details of debarment & cooling off in respect of past central deputation. In case the officers are currently on Central deputation, the nomination may be forwarded with the approval of the Minister-in-charge concerned.

3. It is requested that the applications of the eligible candidates may be forwarded so as to reach this Department **within one month** from the date of issue of this circular.

Yours faithfully,


(Rajender Kumar)

Deputy Secretary to the Government of India
Tel. No. 011-2309 2187

31.01.18.

Copy to:-

1. Department of Commerce (Ms. Rita A Teotia, Secretary), New Delhi w.r.t. their DO letter No. A-12022/08/2017-E.IV dated 31.08.2017.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. Director (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.