

No.6/1/2017-CS-II(C)(ii)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi.  
Dated 7<sup>th</sup> April, 2017

**OFFICE MEMORANDUM**

Subject: Posting of Stenographers Grade 'D' of Stenographers Grade 'C' & 'D' Examination, 2015 -options regarding.

The undersigned is directed to say that 121 Stenographers Grade 'D' of Stenographers Grade 'C' & 'D' Examination 2015, are presently undergoing SDR Foundational Training programme at ISTM w.e.f. 06.03.2017 to 28.04.2017. On conclusion of their training, they will be posted to various participating Ministries/Departments of Central Secretariat Stenographers Service. The list of Ministries/Departments is given in Annexure-I.

2. Stenographers Grade 'D' are posted in the order of their rank in Stenographers Grade 'C' & 'D' Examination and preference exercised by them. ISTM is, therefore, requested to obtain the options from the candidates in the format given in Annexure-II. The options received from the candidates be complied in MS Excel format (copy enclosed) and the same may be forwarded in soft copy as well as in hard copy, duly authenticated, to this Department. The hardcopy of the options exercised by the individual candidates may be placed in the respective dossiers of the officials for record purpose and need not be sent to this Department.

  
(Pradeep A.)

Under Secretary to the Govt. of India  
Telefax : 24623157

To

1. Shri P.P. Ambastha, Deputy Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067.

Copy to:

1. Participating Ministries/Departments for information. (through website)
2. Officials undergoing Induction Training at ISTM with the request to provide their options of all the cadre units of CSSS except M/o Corporate Affairs and M/o Shipping as they have 'NIL' vacancy (through website)

Annexure-I	
S.No.	Cadre Units
1	Agriculture & Cooperation
2	Animal Husbandary, Dairying & Fisheries
3	Civil Aiviation
4	Coal
5	Commerce
6	Textile
7	Consumer Affairs
8	Corporate Affairs (Vacancy - 0)
9	Culture
10	Defence
11	Earth Sciences
12	Environment & Forests
13	Expenditure
14	Fertilizers
15	Food & PD
16	Health and FW
17	Ayush
18	Home Affairs
19	DONER
20	I & B
21	IP&P
22	Labour
23	Legal Affairs
24	MSME
25	Mines
26	Minority Affairs
27	Personnel & Training
28	Petroleum & NG
29	NITI AYOOG
30	Posts
31	Power
32	New & Renewable Energy
33	Road Tpt & Highways
34	Rural Development
35	Science & Technology
36	Seconday & Higher Edu.
37	Shipping (Vacancy - 0)
38	SJ&E
39	Steel
40	Supply
41	Telecommunications
42	Tribal Affairs
43	UPSC
44	Urban Development
45	Water Resources
46	W & CD
47	Youth Affairs & Sports
48	Skill Development, Entrepreneurship
49	Central Information Commission
	TOTAL

