

F.No-21/4/2017-CS.I (P)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

2nd Floor, A Wing, Lok Nayak Bhawan,
Khan Market, New Delhi

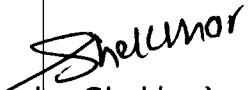
Dated 30th June, 2017
5th July

OFFICE MEMORANDUM

Subject:- Filling up the post of Deputy Director (DD) in UIDAI, HQ New Delhi on deputation basis.

A copy of vacancy circular received from the Ministry of Electronics & Information Technology (UIDAI) vide their O.M.No.A.12013/21(DD)11-UIDAI (Vol-IV) dated 16.06.2017 along with its enclosures on the above mentioned subject is circulated for information of all CSS officers.

2. It may be noted that cadre clearance from CS-I Division will be required in case of Under Secretary and above level officers of CSS applying for deputation.


(Chandra Shekhar)

Under Secretary to the Government of India

Tel : 24629406

To

All Ministries/Departments (through website of DoP&T)

No. A-12013/21(DD)11-UIDAI (Vol. IV)
Ministry of Electronics & Information Technology (MeitY)
Unique Identification Authority of India (UIDAI)

2nd Floor, Tower - I, Jeevan Bharti Building
Connaught Circus, New Delhi - 110001
Dated: 16 June, 2017

Subject: Vacancy circular for the posts of Deputy Director(DD) on deputation in UIDAI HQ, New Delhi

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Unique Identification Authority of India (UIDAI), invites applications for filling up one anticipated post (likely to vary) of Deputy Director (DD) in the Pay Matrix Level -11 (pre-revised Pay Band III Rs. 15600-39100 plus Grade Pay of Rs. 6600/-) on deputation basis in its HQ, New Delhi, from amongst suitable and eligible officers. The eligibility criteria and qualifications for this post are as follows:-

Eligibility:

Holding analogous post on regular basis

OR

with five years regular service in posts in PB II/III + Grade Pay of Rs. 5400/-

OR

With six years regular service in posts in the Pay Band of Rs. 9300-34800 + Grade Pay of Rs. 4800/-

Desirable Experience:

1. 5 year experiences in Administration/Accounts & Finance/Budgeting/ Establishment/Procurement/Planning and Policy formulation of Govt. schemes and projects.
2. Excellent Computer skills.

2. Period and other terms and conditions of deputation:

The initial period of deputation shall be for three years extendable by a further period of two years as per Department of Personnel & Training O.M.No.6/8/2009-Estt. (Pay-II) dated 17.06.2010. The terms and conditions of deputation will be governed by the DoP&T's aforementioned O.M. of 17.6.2010 and Government of India's instructions issued from time to time on the subject.

Age Limit

The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application.

Eligibility for Government Accommodation

As per the ongoing arrangement (further continuity of which is subject to approval of Ministry of Urban Development), the officers appointed in the UIDAI will be eligible for General Pool Residential Accommodation at par with Central Government employees.

डा. सं. /DY. NO125.3886.....
27 JUN 2017
सी.एस.-II विभाग/CS-II Division कार्यालय, नया दिल्ली/DO PT

28/6/17
Soccp
23/6/17
Soccp
29/6/17
Ankataran
Received on 27.6.17

3. Eligible and willing candidate may apply through proper channel in prescribed format - Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

- i. Application in prescribed proforma - **Annexure I**.
- ii. Cadre Clearance Certificate from the Controlling Authority
- iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance/Integrity Certificate (**Annexure II**)
- v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (**Annexure II**).

4. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**).

5. The applications of suitable and eligible officers complete in all respect, in the prescribed format (Annexure-I), alongwith documents listed in para 3 and 4 above may be forwarded to **ADG (Estt), Unique Identification Authority of India (UIDAI), 2nd Floor, Tower 1, Jeevan Bharti Building, Connaught Circus, New Delhi-110001. The last date for receipt of applications complete in all respect is 25.07.2017.** Candidates who apply for the post will not be allowed to withdraw their candidature subsequently. Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.

6. Applications received after the last date or otherwise found incomplete shall not be entertained.

7. UIDAI reserves the right to withdraw the vacancy circular at any time without assigning any reasons.

(S.D Sharma)

Assistant Director General (Estt)

Tel: 23466869

To,

1. All Ministries/Departments of the Govt of India, It is requested that the vacancy may be given wide publicity in the attached & subordinate Offices under them.
2. All the State Governments, including Union Territories are requested to give wide publicity to the vacancy in their various Departments/Offices.
3. All Public Sectors Undertaking/Statutory or Autonomous Organisations/O/o JS Trg. & CAO/AIR HQ/NAVY HQ/Director (Estt.), Bureau of Indian Standards, New Delhi.
4. Deputy Secretary (MM-I), CS Division, Deptt of Personnel & Training, Lok Nayak Bhavan, New Delhi- with the request to upload the enclosed vacancy circular on the DoP&T's website.
5. Media Division, UIDAI HQ, for publication of above advertisement in National Dailies.

APPLICATION FOR THE POST OF DEPUTY DIRECTOR IN HQ, NEW DELHI

(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.)

1. Name of applicant with Complete Office Address,
e-mail & Telephone No. (in Block letters)
2. Date of Birth (in Christian era)
3. Date of retirement under Central/State Govt. Rules
4. Educational Qualifications
5. Whether belongs to Organised Gr. A Service Yes/No
If Yes, then mention Name of Service and Batch
6. Whether Educational and other qualifications
required for the post are satisfied (If any
qualification has been treated as equivalent to
the one prescribed in the rules, state the authority for the same

Paste your
recent Passport
Size
Photographs

		Qualification/Experience required	Qualification/Experience possessed by the Officer
Essential	(1)		
	(2)		
	(3)		
Desirable	(1)		
	(2)		

7. Post held on regular (i.e. substantive) basis and
the date from which held with pay scale
8. Please state clearly whether in the light of entries made
by you above, you meet the requirements of the post
9. Details of Employment, in chronological order, enclose a separate sheet, duly authenticated
by your signature, if the space below is insufficient

<u>Office/Instt/Orgn</u>	<u>Post held</u>	<u>From</u>	<u>To</u>	<u>Pay Matrix level/Scale of pay and basic pay</u>	<u>Nature of duties</u>

10. Nature of present employment, i.e. adhoc or
temporary or permanent

Contd... 2 ...

11. In case the present employment is held on deputation/contract basis, please state
(a) The date of initial appointment
(b) The period of appointment on deputation/contract
(c) Name of the parent office/organization to which you belong
12. Training/Courses attended
13. Additional details about your present employment
Please state whether working under:
- i. Central Government
 - ii. State Government
 - iii. Autonomous Organizations
 - iv. Government Undertakings
 - v. Universities
14. Additional information, if any, which you would like to furnish in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

Date:

(SIGNATURE)

Mobile No. : _____
Office Tel.No. : _____

Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority

To be filled up by the cadre controlling authority

Office of

F.No.....

Date:.....

1. The applicant, if selected, will be relieved immediately
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place:

No. A-12013/21(DD)11-UIDAI (Vol. IV)
Ministry of Electronics & Information Technology (MeitY)
Unique Identification Authority of India (UIDAI)
2nd Floor, Tower – I, Jeevan Bharti Building
Connaught Circus, New Delhi – 110001

**Vacancy circular for filling up one anticipated post of
Deputy Director (DD) on deputation basis at UIDAI HQ, New Delhi**

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Unique Identification Authority of India (UIDAI), invites application for filling up one anticipated post of Deputy Director in its HQ, New Delhi in the Pay Matrix Level -11 (pre-revised Pay Band III Rs. 15600-39100 plus Grade Pay of Rs. 6600/-) on deputation basis.

2. The application may be furnished in the prescribed proforma and forwarded to ADG (Estt), Unique Identification Authority of India 2nd Floor, Tower-I, Jeevan Bharti Building Connaught Circus, New Delhi -110001. The last date for receipt of applications complete in all respects is 25.07.2017. Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.

3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website www.uidai.gov.in.

Assistant Director General (Estt.)

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सं. ए-12013/21(डीडी)/11-भा.वि.प.प्रा. (खंड चार)
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय(एमईआईटीवाई)
भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)
जीवन भारती भवन, टॉवर-1, द्वितीय तल,
कनॉट सर्कस, नई दिल्ली-110001

विषय: भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) के मुख्यालय, नई दिल्ली में, उप-निदेशक के प्रत्याशित एक पद को प्रतिनियुक्ति के आधार पर भरने हेतु रिक्ति परिपत्र।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) अपने मुख्यालय, नई दिल्ली में उप-निदेशक के कुल एक प्रत्याशित पद (परिवर्तन होने की संभावना) को भरने का इच्छुक है। इस पद का वेतन मैट्रिक्स लेवल-11 (पूर्व संशोधित बैंड-II रुपये 15600-39100 + वेतन ग्रेड 6600/-रुपये) है।

2. निर्धारित प्रपत्र में आवेदन सहायक महानिदेशक (स्थापना), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), जीवन भारती भवन, टॉवर-1, द्वितीय तल, कनॉट सर्कस, नई दिल्ली-110001 को भेजा जा सकता है। सभी तरह से परिपूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि 25.07.2017 है। चूंकि यह रिक्ति प्रतिनियुक्ति के आधार पर भरी जानी है, अतः गैर-सरकारी अभ्यर्थी पात्र नहीं हैं।

3. आवेदन प्राप्त करने की अंतिम तिथि के बाद प्राप्त या अधूरे पाए गए आवेदन पत्रों पर विचार नहीं किया जाएगा। विस्तृत जानकारी के लिए कृपया हमारी वेबसाइट www.uidai.gov.in देखें।

सहायक महानिदेशक (स्थापना)