

No.6/1/2017-CS-II(C)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi  
Dated 9<sup>th</sup> May, 2017

OFFICE MEMORANDUM

Subject:- Recruitment of Stenographers Grade 'D' in CSSS through Stenographers Grade 'C' & 'D' Examination, 2015 conducted by Staff Selection Commission (SSC) – re-nomination of qualified candidates - reg.

The undersigned is directed to refer to this Department's OM of even number dated 26.04.2017 vide which 121 Stenographers Grade 'D' were nominated to various Ministries/Departments of CSSS (copy enclosed). Out of 121, 4 Stenographers Grade 'D' namely Ms. Neha Kukreti, Shri Manmohan Meena, Shri Anil Kumar Meena and Shri Kamal Ram Meena were nominated to Supply Division.

2. It has been informed by Supply Division that DGS&D shall be wound up and cease its functions by 31<sup>st</sup> October, 2017. DGS&D are in the process of reposting the present staff of DGS&D to other offices through DoP&T. Supply Division has requested to re-nominate the aforesaid 4 Stenographers Grade 'D' to some others Ministries/Departments. In view of this, the 4 Stenographers Grade 'D' are re-nominated to other cadre units of CSSS as given in the Annexure to this OM.

3. The period from 01.05.2017 to 10.05.2017, may be treated as compulsory wait in the re-nominated cadre units and salary etc. for the said period will be paid to the officials by the concerned cadre units.

  
(Pradeep A)

Under Secretary to the Govt. of India  
Telefax : 24623157

To

The Under Secretary (Admn.) of the concerned Cadre Units of CSSS.

Copy to:

1. Shri P.P. Ambastha, Deputy Director, Administrative Block, old JNU Campus, ISTM, Olof Palme Marg, New Delhi.

Annexure to the OM No. 6/1/2017-CS-II(C) dated 09.05.2017					
S.NO.	Name (Shri/Ms.)	Rank No.	Category	Cadre where nominated	Cadre where re-nominated
1	Neha Kukreti	147	UR	Supply Division	Urban Development
2	Manmohan Meena	2014	ST	Supply Division	Defence
3	Anil Kumar Meena	2018	ST	Supply Division	Expenditure
4	Kamal Ram Meena	2027	ST	Supply Division	Telecommunications

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3<sup>rd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi.

Dated 25<sup>th</sup> April, 2017

OFFICE MEMORANDUM

26<sup>th</sup>

Subject:- Recruitment of Stenographers Grade 'D' in CSSS through Stenographers Grade 'C' & 'D' Examination, 2015 conducted by Staff Selection Commission (SSC) - nomination of qualified candidates - reg.

The undersigned is directed to say that based on the results of the Stenographers Grade 'C' & 'D' Examination-2015, the Staff Selection Commission recommended 145 candidates for appointment as Stenographer Grade 'D' in CSSS.

2. As per the Cadre Training Plan issued vide this Department's OM No.20/28/2010-CS-II(A) dated 20.10.2011, "the candidates who qualify Grade 'D' Stenographers Examination conducted by SSC would be directly nominated to Institute of Secretariat Training and Management (ISTM) for undergoing foundational training course and after successful completion, the candidates would be nominated to various Ministries/Departments by the DoP&T".

3. Accordingly, nomination of the candidates, whose medical examination report had been received from their present office/ Civil Surgeon, have been made for Induction training at ISTM w.e.f. 06.03.2017 to 28.04.2017. However, 121 candidates of Stenographers Grade 'C' & 'D' Examination, 2015 have reported at ISTM for Induction Training. 121 candidates are, therefore, nominated to different Cadre Units of CSSS as per the options exercised by them in order of their rank as listed in the **Annexure** to this OM.

4. After completion of Induction Training, they will join the nominated cadre units and their dossiers/Service Books will be sent to the concerned cadre units by the ISTM. **In case, any document of the official concerned is not available in the Service Book/Dossier, the same will be followed up by the respective cadre units from the concerned authority.**

5. All the concerned Cadre Units of CSSS are requested to ensure that in case some staff have been outsourced for stenographic assistance by showing the vacancies of Stenographer Grade 'D', the same may be reduced proportionately keeping in view the number of Stenographers Grade 'D' nominated to the respective Cadre Units. **The Financial Advisers of all the**

**Cadre Units are also requested to ensure that outsourced stenographic assistance is proportionately reduced as the nominated Steno Grade 'D' join in the Cadre Unit.**

*Pradeep*  
(Pradeep A)

Under Secretary to the Govt. of India  
Telefax : 24623157

To

The Under Secretary (Admn.) of the concerned Cadre Units of CSSS

Copy to:

*(Annexure is available on the web-site of DOP&T)*

1. Internal Finance Division of all Cadre Units of CSSS – w.r.t. para-5 of this O.M.
2. Shri P.P. Ambastha, Deputy Director, Administrative Block, old JNU Campus, ISTM, Olof Palme Marg, New Delhi.
3. HTU, DoP&T, North Block, New Delhi with a request to furnish Hindi translation of the OM. *Hindi Div., DOP&T.*
4. Guard file.
5. NIC, LNB, New Delhi.

*& 37 Cadres.*

कार्मिक एवं प्रशिक्षण विभाग, लोक नायक भवन Deptt. of Personnel & Trg., L. N. Bhawan प्राप्ति और निगम अनुभाग Receipt & Issued Section
<i>2.8 APR 2017</i>
जारी किया / ISSUED