

No.25/32/2014-CS-II(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, LokNayakBhawan,
New Delhi – 110 003.
Dated the 21st April, 2017

Office Memorandum

Subject:- Filling up of the various posts of CSSS required to be filled up in the Office of GST Council Secretariat of Department of Revenue under Department of Expenditure-reg

The undersigned is directed to refer to GST Council D.O. letter No. D.O.F No.50/Encadrement/GST Council/2017 dated 24.03.2017 on the subject mentioned above and to say that following posts of CSSS are required to be filled up after encadrement of these posts in the Department of Expenditure for further posting in the Goods and Service Tax Council, Department of Revenue:-

S. No	Grade	No. of post	Office
1	Principal (PPS)	02	GST Council, New Delhi
2	Private Secretary (PS)	06	
3.	Personal Assistant (PA)	01	

2. All the Cadre units of CSSS are requested to give publicity of the vacancy circular and applications of willing officers for filling up the said posts of PPS, PS and PA may be forwarded along with personal particulars in the enclosed proforma immediately but not later than **28.04.2017**.

3. Before forwarding the application(s), the vigilance status of the officer(s) concerned may also be ascertained and a certificate to that effect may also be forwarded along with. It should also be ensured that the data in respect of officer applying for the post is completed/updated in all respects in the web based cadre management system i.e. cscms.nic.in.


(Pradeep A)

Under Secretary to the Govt. of India
Tel: 24623157

To

All Ministries/Department of CSSS.

Copy for information to:-

Kind attn to:- Shri Arun Goyal, IAS, Additional Secretary, GST Council, room No.144,
North Block, New Delhi.

BIO-DATA

1. NAME
2. DESIGNAION
3. CSL No.
4. DATE OF BIRTH
5. PRESENT MINISTRY/DEPARTMENT:
6. PERSONAL CONTACT NUMBER :
7. EDUCATIONAL QUALIFICATIONS :
8. EXPERIENCE (INCLUDING DEPUTATION DETAILS):

S.NO	GRADE	MINISTRY/ DEPARTMENT	FROM	TO	ATTACHED WITH

9. Medium
10. Reasons for seeking outstation post : _____

Date _____

(Signature of the applicant)