

No. 6/1/2015-CS-II(C)(Vol.II)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003
Dated: 23rd February, 2017

OFFICE MEMORANDUM

Subject: Nomination of Stenographers Grade 'D' of Stenographers Grade 'C' & 'D' Examination, 2014 for Stenographers Grade 'D' Direct Recruits Foundation Training Programme at ISTM w.e.f. **6th March, 2017 to 28th April, 2017** -reg.

The undersigned is directed to refer to this Department's O.M No. 20/28/2010-CS-II(A) dated 20/10/2011 (available on the web-site of the DoP&T) regarding Cadre Training Plan (CTP) for the officers/officials of Central Secretariat Stenographers Service (CSSS) and to say that **Ms. Lata Negi, M/o Home Affairs, Ms. Chahat Kaur, D/o IP&P and Ms. Gagandeep kaur, M/o Health & Family Welfare** of Stenographers Grade 'C' & 'D' Examination, 2014 are nominated to participate in the Stenographers Grade 'D' Direct Recruits Foundation Training Programme at ISTM w.e.f. **6th March, 2017 to 28th April, 2017**. These three candidates could not complete/attend the Foundation Training programme at ISTM held on 08.06.2015 to 17.07.2015 due to administrative reasons. It is requested that nominated officials be relieved of their duties with the direction to report to Shri P.P. Ambashta, Deputy Director, FTP Cell, ISTM, Administrative Block, JNU Campus (old), New Delhi at **9.00 AM on 6th March, 2017**.

2. As per the CTP issued vide O.M. dated 20.10.2011 "**The stenographers Grade 'D' not completing the foundation course shall not be confirmed in the post till such time they pass the examination conducted by the ISTM. As such, the Cadre Units of CSSS are also requested to ensure that the officials nominated to the above Foundation training course are relieved in time as this training course is mandatory in nature. The Stenographers Grade 'D' who do not complete and qualify the foundation training course shall not be confirmed in the post till such time they pass the examination conducted by the ISTM. Absenteeism and withdrawal from the course, including part/different components of the programme, will not be allowed in normal circumstances.**



(K. Salil Kumar)

Under Secretary to the Govt. of India
Telefax: 24654020

To

1. US (Admn), M/o Home Affairs, North Block, New Delhi.
2. US (Admn), D/o Industrial Policy & Promotion, Udyog Bhawan, New Delhi.
3. US (Admn), M/o Health & Family Welfare, Nirman Bhavan, New Delhi.

Copy to:-

1. Ms. Lata Negi, M/o Home Affairs, North Block, New Delhi.
2. Ms. Chahat Kaur, D/o Industrial Policy & Promotion, Udyog Bhawan, New Delhi.
3. Ms. Gagandeep Kaur, M/o Health & Family Welfare, Nirman Bhavan, New Delhi.
4. Shri P.P. Ambashta, Deputy Director, FTP Cell, ISTM, Administrative Block, JNU Campus (old), New Delhi with the request to consider their nomination for the aforesaid training programme as discussed with SO (CS-II) over telephone.



(K. Salil Kumar)

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